

## Nursing Education Program Approval Committee (NEPAC) Charter (3.8)

Policy:	Nursing Education Program Approval Committee	Effective Date: Feb, 2022	
Last Review Date:	June, 2024	Next Review Date: June, 2027	
Review Frequency:	Every 3 years (June) Gov & HR Committee	Related Supporting Documents:	Act Bylaws Council Policies

### Mandate

The Nursing Education Program Approval Committee (NEPAC) is created by Council and assists Council in fulfilling its responsibilities regarding program approval of entry to practice nursing programs.

### Composition, Tenure and Quorum

1. **Composition** – The committee is composed of the following:
  - four registered nurses, one of whom shall be a nurse practitioner, broadly representative of a wide range of practice, experience, and geographical perspectives with experience in leadership, education, evaluation, and/or with students and graduates;
  - two public representatives, one with previous educational experience;
  - one representative from the government responsible for The Registered Nurses Act, 1988 (the term for this representative is determined by the government); and,
  - one representative who practices in a different regulated health profession that works closely with nursing (e.g., pharmacist).

All committee member appointments must be submitted by the Membership Advisory Committee (MAC) to Council for approval.

The Chair will be elected by the Committee and serve a 2-year term.

Terms of office will be staggered to provide for continuity.

2. **Tenure** - Members of this committee (except for the government representative) shall serve a 3-year term, renewable for one additional term.
3. **Quorum** – Five members of the Committee, with at least one public representative, constitute a quorum.

### Authority

The Committee has the authority to make decisions regarding nursing program approval.

### Duties and Responsibilities

1. Complete all Program Approval related decisions as delegated by Council.
2. Review the process for approval of Nursing Education Programs as delegated to the Nursing Education Program Approval Committee, which includes revisions to standards/criteria governing the approval of Nursing Education Programs.
3. Provide an Annual Report to Council regarding updates from Nursing Education Programs and any decisions made as a result.

### Meetings

Meetings will be called as needed, by the Chair.

### Review

Every three years by Governance & HR Committee