



Nominations Committee Charter (3.9)

Policy:	Nominations Committee Charter	Effective Date:	Feb, 2022
Last Review Date:	June, 2024	Next Review Date:	June, 2027
Review Frequency:	Every 3 years (June) Gov & HR Committee	Related Supporting Documents:	Act Bylaws Gov & HR Charter Council Policies

Mandate

The Nominations Committee assists Council in ensuring governance continuity by ensuring CRNS has sufficient and qualified candidates for nomination to Council.

Composition, Tenure and Quorum

1. **Composition** - The committee is composed of the following:
 - A past Council member (i.e. Past-Chair) shall be the chair and serve a two-year term. If the past Council member is unable to fulfill their commitment, council will appoint another Chair.
 - one Public Representative from Council; and,
 - two Registered Nurse former or current council members.
2. **Tenure** - Members of this committee shall be appointed for a 2-year term, renewable for one additional term. Terms of office shall be staggered to provide for continuity.
3. **Quorum** - Two members of the committee constitute quorum.

Authority

The committee has the authority to solicit and recommend to Council, candidates to stand for nomination. The Committee has authority to utilize staff resources and/or external assistance, as approved by Council.

Duties and Responsibilities

1. The Committee is responsible to produce:
 - a) A slate of qualified candidates for nomination to fill the positions on Council consistent with requirements provided by the Governance and HR Committee; and
 - b) The Lieutenant Governor in Council appointments are appointed separately.
2. The Nominations Committee shall conduct a nominating, recruitment and validation process, following a Council-approved profile provided by the Governance and Human Resources committee. The profile will outline the competencies, diversity and other factors needed to ensure Council's effectiveness.
3. The Nominations Committee shall seek nominations of qualified candidates who meet identified gaps, vetting and interviewing candidates, and presenting the slate of appropriate candidates to the council for appointment.

Meetings

Meetings will be called by the Chair and as determined by CRNS' nomination process.

Review

Every three years by the Governance & Human Resources Committee